

Information & Quality Management Assistant Illinois (Part-Time)

Opportunity

Acuity is looking for keen individuals who are thrilled to join us in our goal of building the future of pork production. We empower our people by supporting and encouraging them to grow personally as well as professionally. We are currently looking for a part-time Information & Quality Management Assistant based in Carlyle, Illinois. The role involves working with large datasets and will report to our IQM Lead. This role requires 20-25 hours per week and has the potential to move to full-time hours.

This position will include the following responsibilities and day-to-day functions but is not limited to:

- Enter data generated within the Genetics Department.
- Ensure accurate and timely data entry and validation of all data.
- Other duties as assigned.

The successful candidate would ideally possess the following qualifications and experiences:

- 1+ years of experience working with large data sets and/or data entry or similar roles and responsibilities.
- Secondary education is an asset but not required.
- Proficient with Numeric Data Entry.
- Excellent verbal and written communication skills.
- Proficiency with Microsoft Office Suite.
- A great team player and a self-starter with the ability to work in a fast-paced environment.
- Shares in Acuity and Fast Genetics' core values.
- Authorized to work in the United States

What we offer

- The wage range is \$13.50-15.00 USD per hour, but is based on the successful candidate's experience and qualifications,
- Employee referral program,
- Inclusive work environment,
- Dynamic and challenging work for talented individuals.

About Us

Acuity has partnered with Fast Genetics to provide pork producers across North America and worldwide with breeding stock and innovative genetic and reproduction solutions. We work side by side with pork producers and industry partners to build the future of pork production together. It is a future where cutting-edge science and proven farm practices meet, ensuring the health of pigs, producers, and consumers for generations to come.

If you are interested in this opportunity, please send your cover letter, and resume to: careers@fastgenetics.com

Attention: Human Resources **Subject Line:** IQM Assistant

This position will remain posted until filled. While we appreciate all applications we receive, only candidates under consideration will be contacted. Fast Genetics is an equal-opportunity employer, and all qualified candidates will receive consideration.